

Area 70, District 2 Committee Chair Responsibilities

Updated 2024.10.14

Below are descriptions for District 2 Committee Chairs. Vacant Positions are highlighted in yellow. Committee Chairs attend a one-hour monthly meeting of District 2, always on the first Monday of the month at 7:00 pm via Zoom. Committee Chairs also attend quarterly Full Area Assembly Meetings at various locations across the state. It is recommended that Committee Chairs have at least one year of continuous sobriety.

Answering Service

The Answering Service Chair maintains the list of trusted servants who are available to take calls from those calling the District 2 AA Hotline. The Answering Service Chair serves as a liaison to the Area 70 Answering Service, gathering stats from the District 2 Answering Service to report back to the Full Area Assembly.

Archives

The Archives Chair is the custodian of District 2 information. The Chair collects, preserves, and shares the meaningful heritage of AA Fellowship in District 2.

Corrections

The corrections committee *coordinates* the work of individual A.A. members and groups who are interested in carrying our message of recovery to alcoholics behind the walls and to set up means of smoothing the way from the facility to the larger A.A. community. The committee works with correctional facilities *across Area 70* to provide workshops for correctional personnel and workshops for A.A. volunteers. The committee utilizes funds from contributions earmarked for corrections literature to provide books, pamphlets, and Grapevine/LaViña subscriptions to correctional facilities.

Eye Opener

The Eye Opener Chair recruits six groups to write three stories for the eye opener each year – for the odd months and coordinate/communicate with the District 11 Eye Opener Chair, who oversees the publishing of the Eye Opener. The Eye Opener Chair also coordinates printing with the District 11 Eye Opener Chair.

Events

The Events Chair encourages fellowship through the organization of District 2 Events. The Events chair typically forms committees to assist with this work. The committee secures locations and arranges events that promote unity and recovery. This may include online platforms.

Grapevine

The Grapevine Chair encourages groups to elect Grapevine Representatives. The committee carries the message of recovery through our “meeting in print” encouraging subscriptions to The Grapevine. The Grapevine Chair ensures that AA literature is available for District 2 AA groups, service meetings, and other District 2 AA events. The Grapevine Chair maintains an inventory of Grapevine Materials for sale at cost. The committee displays and sells literature District 2 events.

Literature

The Literature & Grapevine Chair ensures that AA literature is available for District 2 AA groups, service meetings, and other District 2 AA events. The Literature Chair maintains an inventory of service literature, A.A.W.S. books and pamphlets, A.A. Guidelines, and materials for sale at cost. The committee displays and sells literature District 2 events. The chair should have a working knowledge of all conference approved literature. The chair should also be ready to assist in ordering literature with the order forms.

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Meeting List

The Meeting List Chair leads a committee that updates District 2 Meeting List data and collaborates with District 11 Meeting List Chair to print the District 2 & 11 Meeting Lists. The Meeting List Chair also collaborates with the District 2 and 11 web chair to ensure accurate online meeting lists. In collaboration with District 11, District 2 provides printed meeting lists at no cost.

Public Information & Cooperation with the Professional Community (PI/CPC)

The PI/CPC Chair conveys AA information to the general public by giving AA information to civic organizations, schools and offices, and insuring local media have accurate information about AA. Additionally, the PI/CPC Chair informs professionals and future professionals about AA— what we are, where we are, what we can do, and what we cannot do.

Treatment and Accessibility

The Treatment Chair facilitates access to District 2 AA groups for people coming out of treatment centers to improve their chances of long-term recovery. The Chair also helps AA members organize AA meetings at treatment centers to help carry the AA message and so those in treatment are introduced to AA meetings prior to discharge from treatment. This committee also serves those with accessibility needs, such as persons who are blind or visually impaired, deaf or hard of hearing, chronically ill or homebound, the developmentally disabled, and many others who may have less visible challenges, attempting to meet the needs of A.A.s for whom these challenges may make it difficult to receive the A.A. message.

Website Chair

The Website Chair coordinates a committee of AA members in Districts 2 & 11 who have the skills, or can be trained, to help update and maintain the burlingtonaa.org website. This includes following the guidelines of both districts, making meeting lists available, and providing key information and resources for AA members or those interested in AA. The Website Chair provides regular reports to both districts and works closely with the Area 70 website committee. Note: A more detailed position description is available for the Website Chair.

Interested?

Please contact the District 2 Committee Member (DCM), Kathy H., at DCM@burlingtonaa.org for additional information.

Thank you for considering AA service!